

ACCOUNT INFORMATION

Name of Account

Customer (Acceptor) to complete bank/branch number and account number and suffix of account to be debited.

Bank					Branch Number					Account Number					Suffix				

AUTHORITY TO ACCEPT  
DIRECT DEBITS  
(not to operate as an assignment or agreement)

Authorisation Code

0	1	2	3	4	5	4
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(User Number)

TO: The Manager

Bank Name

Address (PO Box)

Town/City

Date

DD	/	MM	/	YYYY
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I/We authorise you until further notice in writing to debit my/our account with you all amounts which -

SERVICE FOODS LIMITED

(hereinafter referred to as the Initiator)

the registered Initiator of the above Authorisation Code, may initiate by Direct Debit.  
I/We acknowledge and accept that the bank accepts this authority only upon the conditions listed on the reverse of this form.

INFORMATION TO APPEAR ON MY/OUR BANK STATEMENT

Payer Particulars

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Payer Code

P	U	R	C	H	A	S	E	S											
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Payer Reference

S	E	R	V	I	C	E		F	O	O	D								
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Name of Account (Customer to complete)

Authorised Signatures

SIGNATURE

SIGNATURE

0123  
04 54

FOR BANK USE ONLY

Date Received	Recorded By	Checked By
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Original - Retain at Branch  
Copy - Forward to Initiator if requested

BANK  
STAMP

CONDITIONS OF THIS AUTHORITY TO ACCEPT DIRECT DEBITS

1. The Initiator:

(a) Has agreed to give advance notice of the net amount of each Direct Debit and the due date of the debiting at least\*... business days before the date when the Direct Debit will be initiated. This advance notice must be provided either:

(i) in writing; or

(ii) by electronic mail where the Customer has provided written consent to the Initiator

The advance notice will include the following message:- "The amount \$..... will be direct debited to your Bank account on (initiating date)." \* minimum 2 business days.

(b) May, upon the relationship which gave rise to this Authority being terminated, give notice to the Bank that no further Direct Debits are to be initiated under the Authority. Upon receipt of such notice the Bank may terminate this Authority as to future payments by notice in writing to me/us.

2. The Customer may:-

(a) At any time, terminate this Authority as to future payments by giving written notice of termination to the Bank and to the Initiator.

(b) Stop payment of any Direct Debit to be initiated under this authority by the Initiator by giving written notice to the Bank prior to the Direct Debit being paid by the Bank.

(c) Where a variation to the amount agreed between the Initiator and the Customer from time to time to be direct debited has been made without notice being given in terms of 1(a) above, request the Bank to reverse or alter any such Direct Debit initiated by the Initiator by debiting the amount of the reversal or alteration of the Direct Debit back to the Initiator through the Initiator's Bank, PROVIDED such request is made not more than 120 days from the date when the Direct Debit was debited to my/our account

3. The Customer acknowledges that:-

(a) This authority will remain in full force and effect in respect of all Direct Debits passed to my/our account in good faith notwithstanding my/our death, bankruptcy or other revocation of this authority until actual notice of such event is received by the Bank.

(b) In any event this authority is subject to any arrangement now or hereafter existing between me/us and the Bank in relation to my/our account.

(c) Any dispute as to the correctness or validity of an amount debited to my/our account shall not be the concern of the Bank except in so far as the Direct Debit has not been paid in accordance with this authority. Any other disputes lies between me/us and the Initiator.

(d) Where the Bank has used reasonable care and skill in acting in accordance with this authority, the Bank accepts no responsibility or liability in respect of:

a - the accuracy of information about Direct Debits on Bank statements

- any variations between notices given by the Initiator and the amounts of Direct Debits

(e) The Bank is not responsible for, or under any liability in respect of the Initiator's failure to give written advance notice correctly nor for the non-receipt or late receipt of notice by me/us for any reason whatsoever. In any such situation the dispute lies between me/us and the Initiator.

4. The Bank may:-

( ) In its absolute discretion conclusively determine the order of priority payment by it of any monies pursuant to this or any other authority, cheque or draft properly executed by me/us and given to or drawn on the Bank.

(b) At any time terminate this authority as to future payments by notice in writing to me/us.

(c) Charge its current fees for this service in force from time-to-time.

Business Name: \_\_\_\_\_

Buyer/Chef's Details: Address \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_ Mobile \_\_\_\_\_ Email \_\_\_\_\_

Opening Times: \_\_\_\_\_

Delivery :    Delivery Site Access    Front Door ☐    Back Door ☐    Side Door ☐    Other Specify ☐

Any other delivery special instructions (e.g times, alarm, etc.)? \_\_\_\_\_

If you require early or after hours delivery, can you supply a Key    YES ☐    NO ☐

If you answered "Yes" above, Does your site have an alarm code? YES ☐    NO ☐    Code \_\_\_\_\_

Please note: that we endeavour to meet any special delivery instructions but do not guarantee delivery times, which are dependant on delivery runs available, traffic & quantities of orders.

"Remember that Service Foods can offer you:  
Orders by: Phone, Fax, Email or online ordering  
Our friendly customer service's team are available at each branch  
to answer your calls from. Two deliveries per day for selected areas

INDEMNITY FORM

At the request of \_\_\_\_\_ (Customer), Service Foods Ltd agree to deliver to the Customers Premises, goods as the Customer may order from time to time.

In the event that the Customer's premises are unattended or closed, Service Foods Ltd will leave the product in a place agreed to between the Customer and Service Foods Ltd. The driver from Service Foods Ltd will sign the invoice and record the time of the delivery and it is agreed by the Customer that this is sufficient proof of delivery.

The customer agrees unconditionally to pay all invoices and accepts sole liability for the goods delivered. The customer further agrees to accept sole liability for any goods that may be lost or stolen and for any deterioration in the quality of the goods delivered due to weather or any other factors.

\*

Signed \_\_\_\_\_

Position \_\_\_\_\_

Signed \_\_\_\_\_

Position \_\_\_\_\_

Date \_\_\_\_\_

\* Please read carefully before Signing

Admin use Only - Mark with Tick if completed

CUSTOMER MASTER

CHEF1 ☐

KEYREQ ☐

AUTH ☐

REQPO ☐

PG ☐

CONAME ☐

MEMAIL ☐

OPENBY ☐

CLOADED ☐

CUSTOMER SHIP TO

CUSTACCESS ☐

CUSTALARM ☐

SEQ/TERRITORY \_\_\_\_\_

Account Opened by: \_\_\_\_\_

Signed: \_\_\_\_\_

Date: \_\_\_\_\_